FY 2020/2021 Payroll Calendar

| Biweekly Pay Period | | | Biweekly Pay Date | Manager Approve Time Dates | Comments |
|------------------------|--------------|--------------|----------------------|----------------------------------|-----------------|
| 14 | Jun 20, 2020 | Jul 03, 2020 | Jul 10, 2020 | Jul 06, 2020 | New fiscal year |
| 15 | Jul 04, 2020 | Jul 17, 2020 | Jul 24, 2020 | Jul 20, 2020 | |
| 16 | Jul 18, 2020 | Jul 31, 2020 | Aug 07, 2020 | Aug 03, 2020 | |
| 17 | Aug 01, 2020 | Aug 14, 2020 | Aug 21, 2020 | Aug 17, 2020 | |
| 18 | Aug 15, 2020 | Aug 28, 2020 | Sep 04, 2020 | Aug 31, 2020 | |
| 19 | Aug 29, 2020 | Sep 11, 2020 | Sep 18, 2020 | Sep 14, 2020 | |
| 20 | Sep 12, 2020 | Sep 25, 2020 | Oct 02, 2020 | Sep 28, 2020 | |
| 21 | Sep 26, 2020 | Oct 09, 2020 | Oct 16, 2020 | Oct 12, 2020 | |
| 22 | Oct 10, 2020 | Oct 23, 2020 | Oct 30, 2020 | Oct 26, 2020 | No deductions |
| 23 | Oct 24, 2020 | Nov 06, 2020 | Nov 13, 2020 | Nov 09, 2020 | |
| 24 | Nov 07, 2020 | Nov 20, 2020 | Nov 27, 2020 | Nov 23, 2020 | |
| 25 | Nov 21, 2020 | Dec 04, 2020 | Dec 11, 2020 | Dec 07, 2020 | |
| 26 | Dec 05, 2020 | Dec 18, 2020 | Dec 25, 2020 | Dec 21, 2020 | |

| Discondule. | | | Divisional de Desc | Manager | |
|-------------|--------------|--------------|--------------------|--------------|---------------|
| Biweekly | | | Biweekly Pay | Approve Time | |
| Pay Period | | | Date | Dates | Comments |
| 1 | Dec 19, 2020 | Jan 01, 2021 | Jan 08, 2021 | Jan 04, 2021 | |
| 2 | Jan 02, 2021 | Jan 15, 2021 | Jan 22, 2021 | Jan 18, 2021 | |
| 3 | Jan 16, 2021 | Jan 29, 2021 | Feb 05, 2021 | Feb 01, 2021 | |
| 4 | Jan 30, 2021 | Feb 12, 2021 | Feb 19, 2021 | Feb 15, 2021 | |
| 5 | Feb 13, 2021 | Feb 26, 2021 | Mar 05, 2021 | Mar 01, 2021 | |
| 6 | Feb 27, 2021 | Mar 12, 2021 | Mar 19, 2021 | Mar 15, 2021 | |
| 7 | Mar 13, 2021 | Mar 26, 2021 | Apr 02, 2021 | Mar 29, 2021 | |
| 8 | Mar 27, 2021 | Apr 09, 2021 | Apr 16, 2021 | Apr 12, 2021 | |
| 9 | Apr 10, 2021 | Apr 23, 2021 | Apr 30, 2021 | Apr 26, 2021 | No deductions |
| 10 | Apr 24, 2021 | May 07, 2021 | May 14, 2021 | May 10, 2021 | |
| 11 | May 08, 2021 | May 21, 2021 | May 28, 2021 | May 24, 2021 | |
| 12 | May 22, 2021 | Jun 04, 2021 | Jun 11, 2021 | Jun 07, 2021 | |
| 13 | Jun 05, 2021 | Jun 18, 2021 | Jun 25, 2021 | Jun 21, 2021 | |

| Monthly Pay | Monthly Pay | | |
|--------------------|--------------------|--|--|
| Period | Date | | |
| Jul 31, 2020 | Jul 31, 2020 | | |
| Aug 31, 2020 | Aug 31, 2020 | | |
| Sep 30, 2020 | Sep 30, 2020 | | |
| Oct 31, 2020 | Oct 30, 2020 | | |
| Nov 30, 2020 | Nov 30, 2020 | | |
| Dec 31, 2020 | Dec 31, 2020 | | |
| Jan 31, 2021 | Jan 29, 2021 | | |
| Feb 28, 2021 | Feb 26, 2021 | | |
| Mar 31, 2021 | Mar 31, 2021 | | |
| Apr 30, 2021 | Apr 30, 2021 | | |
| May 31, 2021 | May 31, 2021 | | |
| Jun 30, 2021 | Jun 30, 2021 | | |

Biweekly Notes

Time cards must be submitted by the last day of the pay period

*Managers must approve time cards the following Monday by 3p.m. Any exceptions will be posted on MYHR

All Biweekly EAF changes & Special Pays must be submitted by last day of the pay period

Monthly Notes

Checks distributed on last working day of the Month

Absences must be approved at least 5 business days before pay date

All EAF changes & Special Pays need to be submitted by the 20th of the Month