

2017 - 2018
FINANCIAL AID VERIFICATION WORKSHEET

What is verification?

The U.S. Department of Education (ED) randomly selects students for schools to verify information on their FAFSA. Your FAFSA has been selected for us to collect and verify information related to your FAFSA answers.

Instructions – Please read each section carefully

- Complete all sections of this worksheet. Write “0” for any income not received and “N/A” for sections that do not apply
- Collect requested 2015 financial documents for you and your spouse (if married) or for your parent(s) (if dependent).
- Submit this completed form along with the required financial documents to the address, fax, or email at the top of this page.

Documents should be submitted within **30 days** of the initial request to avoid a significant delay in receiving your financial aid. We will notify you if additional information is needed. This process may take several weeks to complete, so prompt attention to this request is essential for the timely processing of your financial aid.

STUDENT INFORMATION (please print neatly):

Student’s Full Legal Name: _____

Student’s NET ID: _____

HOUSEHOLD: List yourself first regardless of where you live. List others as they apply.

- **Dependent students** should also list: Parent(s) (biological or adoptive), if they are living together, regardless of marital status or gender. This may include a step-parent if your parent is remarried. And include other dependent children of your parent(s) or any other people, if your parent(s) will provide more than half of their support from July 1, 2017-June 30, 2018, or they would be required to provide parental information when applying for Federal Student Aid. **Note:** Siblings in graduate or professional school should **not** be listed.
- **Independent students** should also list: Your spouse (if married and not separated), your children or any other people if they now live with you, if you will provide more than half of their support, and you will continue to provide more than half of their support from July 1, 2017-June 30, 2018. This includes support provided by your spouse if you are currently married and not separated.

Check here and attach a separate sheet with student name if more space is needed for additional household members

Full Name	Age	Relationship to Student	College/University (include program of study) attending in 2017-18 (degree-seeking, attending at least half-time)
		Self	Creighton University

NET ID: _____

Student First Name: _____

Student Last Name: _____

Student Name: _____ NET ID: _____

2015 Income Information for Federal Income Tax Filers

For purposes of verification, the IRS tax return is required. When you completed the FAFSA, you (and your parent(s) if you are a dependent student) had the option to select the IRS Data Retrieval Tool process, if you filed prior to March 9, 2017. This would have allowed the IRS to transfer your tax return information directly to your FAFSA.

- If you (and your parent(s) if you are a dependent student) filed your FAFSA while the IRS Data Retrieval Tool was still available, you opted to use the IRS Data Retrieval Tool, and were notified that the transmission was successful, you do not need to submit a copy of your tax return.
- If you (and your parent(s) if you are a dependent student) did not select the IRS Data Retrieval Tool, or the transmission was not successful, you will need to submit a copy of your (and your parent(s) if you are a dependent student) tax return (instructions can be found at: www.creighton.edu/financialaid/verification).
- Parents of dependent students need to also submit copies of all 2015 W-2s to the Financial Aid Office. If self-employed, please indicate parental income below under ‘Parent Source(s) of Income.’

STUDENT’S INCOME INFORMATION

Tax Return Non-filers – Complete this section if the student will not file and is not required to file a 2015 income tax return with the IRS.

Check the box that applies:

- The student was not employed and had no income earned from work in 2015.
- The student was employed in 2015 and has listed below the names of all the student’s employers and the amount earned from each employer in 2015. Attach copies of all 2015 W-2 forms issued to the student by employers. List every employer even if they did not issue a W-2 form.

Employer’s Name	2015 Amount Earned	W-2 Attached?
	\$	
	\$	
	\$	

PARENT’S INCOME INFORMATION

Tax Return Non-filers – Complete this section if the student’s parent(s) will not file and is/are not required to file a 2015 income tax return with the IRS.

Check the box that applies:

- The parent(s) was not employed and had no income earned from work in 2015.
- The parent(s) was employed in 2015 and has listed below the names of all the parent(s) employers and the amount earned from each employer in 2015. Attach copies of all 2015 W-2 forms issued to the parent(s) by employers. List every employer even if they did not issue a W-2 form.

Employer’s Name	2015 Amount Earned	W-2 Attached?
	\$	
	\$	
	\$	

OTHER INFORMATION

Please list dollar amounts or “0” for the following items:	You, the student	Parent/Spouse
A. Taxable earnings during 2015 from Federal Work-Study or other need-based work program.	\$	\$
B. Tuition for Younger Siblings/Children: If you have out-of-pocket costs for younger siblings/children in private elementary, middle, or high school for the 2017-18 academic year, please list the amount you will pay after scholarships and discounts are applied.	\$	\$

SIGNATURES

By signing below, you certify that the information provided in this document is true, complete, and accurate to the best of your knowledge. You further understand that any false statements or misrepresentations will be cause for denial, reductions, withdrawal, and/or repayment of financial aid. Please note: Additional documentation may be requested if further information is required.

Student’s Signature (handwritten signature required) Date

Parent’s Signature (handwritten signature required-must be from the parent who signed the FAFSA) Date