

April 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3 Retrofit invoices to BSC by Noon Budget Advisory Committee	4	5	6 Board Committee Meetings	7 Accrual Entries to Controllers Office 5PM	8
9	10 Monthend Close Complete Banner Summary Reports Avail Cabinet Report Dist to Fin Dir	11 Distribution of Schedule M's to Finance Directors by Jeremy	12	13		15 
16 	17	18 Month-end variance explanations due to Nicole Budget Advisory Committee	19 Other Reports for Cabinet Packet due to Nicole Current Estimate due to Jeremy	20	21 Cabinet Report due to Tara	22
23	24 Board Deck Pages due to Tara FY18 Targets to Areas	25 Budget Tool Training	26 Budget Tool Training	27 Board Deck Pages due to John Budget Tool Training	28 Budget Tool Training	29
30	1 Retrofit invoices to BSC by Noon Budget Advisory Committee New Budget Tool Open	2	3	4 Board Deck Pages due Committee	5	6