

October 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3 Retrofit invoices to BSC by Noon Budget Tool RFP's Due	4	5 President's Council Meeting	6	7 Accrual Entries to Controllers Office 5PM	8
9	10 Monthend Close Complete Banner Summary Reports Avail Cabinet Report Dist to Fin Dir	11 Distribution of Schedule M's to Finance Directors by Tara	12	13	14	15
16	17 Month-end variance explanations due to Nicole	18 Other Reports for Cabinet Packet due to Nicole RFP Response Review	19 President's Council Meeting	20 Cabinet Report due to Tara	21 Current Estimate due to Jeremy Budget Tool Recommendation	22
23	24 Board Deck Pages due to Tara	25	26	27 Budget Advisory Committee	28	29
30	31	1 Retrofit invoices to BSC by Noon	2	3	4	5