

May 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Retrofit invoices to BSC by Noon Exec Committee of the Board	3 Academic Finance Meeting	4 Formal Incremental Salary requests due on May 4th President's Council Meeting	5	6 Accrual Entries to Controllers Office 5PM Budget Advisory Committee	7
8	9 Monthend Close Complete Banner Summary Reports Avail Cabinet Report Dist to Fin Dir	10	11	12 Board Committee Meetings	13 Board of Trustee's Meeting Targets out to Finance	14
15	16	17	18 President's Council Meeting	19	20 Schedule M's due to Jeremy	21
22	23	24 Budget Advisory Committee	25	26	27	28
29	30  MEMORIAL DAY <small>shutterstock - 191623151</small>	31	1 President's Council Meeting Retrofit invoices to BSC by Noon	2	3	4