

Institutional Accreditation with Higher Learning Commission
2013-2017
MASTER Timeline
Updated May 20, 2016

*Each column will have progress information for each initiative included under color-coded tab.

	Fall 2013	Spring 2014	Summer 2014	Fall 2014	Spring 2015	Summer 2015	2015-2016	2016-2017
Milestones	HLC Taskforce Working Group Jensen, Danielson, Coppard, Kunes-Connell, Graner, Hall, Howell, Wilhelm	HLC Executive Team formed/approved O'Connor, Jensen, Danielson, Kunes-Connell, Coppard, Chapman, Graner, Graham, Hall, King, Schwery, Sharrar,	Working Outline	Campus Conversations/Orientation Review comments from 2007 HLC Site Visit		Rough-working draft of Assurance Argument	*Second draft-Assurance Argument * Board of Trustees orientation of HLC information	*QI Submission, Summer 2016 *Fall 2016-Campus Feedback *Editorial Assistance *Assurance Argument complete, February 2017 *Campus Visit, April 2017
	Design Planning Structure	Accreditation Planning Timeline Danielson, Jensen, Graner	Update Timeline	Update and Communicate Timeline	Update and Communicate Timeline	Update and Communicate Timeline	Update and Communicate Timeline	Update and Communicate Timeline
	Identify Policy Needs-development	Standard Policy Pathway Coppard, Jensen, Hall	*Federal Compliance Audit *Identify gaps in Student Policies	Policy Approvals	Policy Approvals *Credit Hour Audit *Student Complaint Reports	Policy Approvals *Credit Hour Audit *Student Complaint Reports	*Dual and Joint Degrees *Transfer and Transient Students *Correspondence Education	
	Quality Initiative Proposal (QIP)	QIP Reviewed and Approved	Review Plan and Results *APR Pilot Review and Revision *Complete 1.1 * Post 2.1 calendar *Report on 3.1, 3.2, and 3.3	Focus on *1.2 and 1.3 *2.2	Focus on 2.3 and review all other components	QI Report Outline	Finalize QI report	August-Quality Initiative Due
	Assign Evidence File Contact Danielson	Digital Storage Chapman, Graham	Data/Document Management *Faculty Roster (HR) *Faculty CV repository *Organizational Schema *Librarian assistance *Identify surveys currently used on campus & from external requests	Data Document Management *Faculty roster/ CV repository *Survey on Surveys-administration Evidence File *organization schema	*Collect data as directed by writing teams; identify reporting gaps *Outlook 365 site construction	*Collect data as directed by writing teams *Identify reporting gaps *Faculty Roster	*Collect data as directed by writing teams *Identify reporting gaps *Faculty Roster *Transition evidence to HLC system	*Collect data as directed by writing teams *Faculty Roster *Transition evidence to HLC system *Cross-reference all data with assurance argument
	Communications	Webpage Construction Kunes-Connell, Sharrar, King, Web Strategy Team	Campus Communication Platform	*HLC Updates for campus distribution by Provost *HLC 101-Faculty Development Sessions	*Web Updates	*Web updates -Accreditation page -Provost page	*Focus Group feedback	*Pre-Meetings with potential interviewees from campus. *Constituent Feedback *Campus Briefings
	Campus Resource Team	Campus Resource Team King, Schwery	Campus Resource Team King, Schwery	Form Campus-wide Resource Team	Data collection from Campus Resource Team	Data Collection from Campus Resource Team	*Data Collection from Campus Resource Team *CU Webpage Review	*Data Collection from Campus Resource Team *CU Webpage Final Updates
	Writing Teams	Finalize Criterion Co-Chairs	*Identify (15) who will have access to HLC file *Working Outline of evidence criterion	Finalize writing teams. Team meetings.	*Finalize writing teams. *Team meetings	*Team Meetings	*Completed drafts of Assurance Argument and Federal Compliance	*Final draft entered into HLC system-Fall 2016 *Final Edits-January-February, 2017